

Birth certificates are often needed for identification, proof of citizenship, and other legal purposes. The Florida Department of Health maintains vital records for Florida. We provide certified copies that are valid for legal use. We offer three ways to obtain a copy of a birth certificate.

**All requests must include a copy of valid identification and a completed request form.**



## 1 In-Person

Visit our main office, Monday – Friday, 8 a.m. – 5 p.m.

3225 University Blvd. S., Suite 100  
Jacksonville, FL 32216  
904-253-1620

## 2 Email

Email your request to:

[DuvalVitalStatisticsInfo@FLhealth.gov](mailto:DuvalVitalStatisticsInfo@FLhealth.gov).

## 3 Mail

Mail your request to:

Florida Department of Health in Duval County  
Office of Vital Statistics  
921 N. Davis St.  
Building A., Suite 251, MC-21  
Jacksonville, FL 32209

**We do not have birth or death records from other states – contact the state where the event occurred.**

## REQUIRED INFORMATION

### Required Identification

You must provide one valid form of photo identification. Identification must be current and valid (not expired):

- Driver's license
- State ID issued by the Florida Department of Motor Vehicles
- Passport
- Military ID

### For Mailed Requests

Please include a clear, readable photocopy of your identification and completed birth certificate application form.

### Required Information

When submitting a request, you must provide:

- Full name of the person on the birth certificate
- Date of birth (or death, if applicable)
- County of birth
- Mother's full name (including maiden name)
- Father's full name

### Application Form

Download the birth certificate application form by scanning the QR code or visit  
**[Duval.FloridaHealth.gov](http://Duval.FloridaHealth.gov)**

