



TEMPORARY R.V. PARKS

- I. Submit an application completely filled out. Written Zoning Approval from the Planning Department must be submitted for the site. Only **self-contained recreational vehicles** are allowed in Temporary RV Parks. NOTE: Temporary RV Parks are not to operate over fourteen consecutive days at any one time or more than thirty days of operation per permitted year.

- II. **Site Plan Submitted to the Health Department 14 days prior to Operation Showing:**
 - A. Exterior dimension of property and park size in acres.
 - B. Number and location of spaces (no more than 25 spaces per acre).
 - C. Roads with adequate space for ingress and egress.
 - D. Location of Water Supply Station(s). [1 Water Supply Station for every 100 spaces]
 - E. Location of Restrooms, Portable Toilets and Hand Washing Sinks.
 - F. Location of Sanitary Dump Station(s). [1 Sanitary Dump Station for every 100 spaces]
 - G. Dumpster and Garbage Container Locations.

- III. **Sewage Disposal:**
 - A. One Sanitary Dump Station connected to an approved sewage disposal system for every 100 spaces or fraction thereof is required. Also, a water supply outlet for wash down which is protected from backflow and back-siphonage with a retractable spring coiled hose is required at each Dump Station. A sign must be posted adjacent to the wash down hose stating in letters of at least 3 inches in height "Water Not Safe for Drinking". The Sanitary Dump Station(s) shall consist of a trapped 4 inch sewer riser which is connected to an approved sewage disposal system. The sewer riser shall be surrounded at the inlet end by a concrete apron that extends out from the sewer riser 4 feet in all directions and which is sloped back to the drain from all directions. The sewer riser shall be provided with a suitably sized hinged cover. A sign must be posted stating "Dump Station".
 - B. Permanent Sanitary Facilities (toilets, hand washing sinks, urinals, showers, etc.) and dump stations must be connected to an approved sewage disposal system.
 - C. No direct discharge onto ground surface and/or paved area of **any wastewater** (gray water or black water) from a RV shall be permitted.

- IV. **Portable Toilet Requirements:**
 - A. Two portable toilets for each 25 spaces or fraction thereof – one designated for men and the other for women. Toilets shall be located within 300 feet of spaces and shall be properly maintained as to cleanliness and needed supplies such as toilet paper, also, soap and paper towels if equipped with hand washing sinks.
 - B. Self contained hand washing sinks with soap and towels shall be provided at the ratio of **one sink per 5 portable toilets** in locations subject to approval by the Health Department. Hand washing sinks shall be properly maintained as to cleanliness, soap and paper towels.
 - C. Each park must provide a minimum of 2 portable toilets and one external hand washing sink.
 - D. A Service Contract from a state approved portable toilet pumping company for servicing the portable toilets shall be provided to the Health Department **prior** to the opening of the park.



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V. Potable Water Supply

- A. Water supply must be from a source approved by the Department of Environmental Protection.
- B. One easily accessible water supply station protected from backflow and back-siphonage for filling recreational vehicle water storage tanks shall be required for every 100 spaces or fraction thereof. A sign must be posted stating "Water Station".

VI. Solid Waste

- A. One 55 gallon garbage container for each 25 spaces shall be provided – if garbage is collected twice a day, lids will be optional.
- B. An appropriate number of commercial garbage dumpsters located on the property for central collection of garbage shall be provided. Dumpsters must be designed for holding garbage. Containers designed for holding general solid waste (construction debris, demolition debris, etc) will not be allowed.

At the end of the special event, the entire park shall be cleaned within 48 hours and all solid waste shall be properly disposed of.

VIII. Notification

The owner/operator of the Temporary RV Park shall notify the Health Department 14 days prior to the occurrence of each temporary event. If all events are known in advance, one letter covering all events will suffice.

IX. Roads

Temporary RV Parks must provide adequate space for ingress, travel within the park and egress for emergency vehicles and recreational vehicles.

X. Fees:

- 1-14 Days of Operation - \$200.00
- 15-30 Days of Operation – \$400.00